

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

Wednesday, August 21, 2019 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

September 19, 2019 – 6:30 pm

Board Meeting

October 17, 2019 – 6:30 pm

Board Meeting

Meeting called to order at 6:30 pm by Board President Dean.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President
Paul Cronk, Vice President
Faith Roeske, Board Member
Sara Hatch, Board Member - Absent
Matt Hopkins, Board Member
Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent
Chelsey Aylor, PreK–12 Principal
Eric Talbot, PreK–12 Assistant Principal
Joseph Butler, Business Manager
Betsy Hardy, Director of Technology
Annie West, Director of Special Education

1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE

2. PROGRAMS/PRESENTATIONS

- 2.1 Mr. Greenwalt from SALTO Lock gave a demonstration on different types of auto door locks that are available. He explained that the cards used to open the doors are programmed to which person needs access to which door. He explained that the card carries the credentials and the door lock will only unlock for those cards with permission. The locks will be battery operated since our building is not a good fit to hard wire each lock.

- 2.2 Mr. Frank from R.A. Mercer, our external auditors, spoke briefly about the audit process for a first-time client. Mr. Frank asked if the Board had any concerns or things they would like the auditors to look at. The audit is due to the State by October 15th.

3. DISCUSSION/WORK SESSION:

3.1 Administrators' Reports:

Mrs. Aylor, PK-12 Principal

- Mrs. Aylor talked about part 1 of the book delivery to every student in grades K-6. Teachers have started delivering books to families. Mrs. Aylor stated that we have had wonderfully positive feedback both from families and on social media. Mrs. Aylor also commented that this process has been eye opening for teachers to see where some of our children are coming from and it has been a great way for children to start the year feeling cared for.
- Mrs. Aylor talked about the K-3 Standards based report cards. Mrs. Aylor stated that the teachers in grades K-3 worked with Tessa Levitt on August 19th to revamp report cards for the Next Generation Standards. Mrs. Aylor said the K-3 report cards will be standards based, have a consistent 1-4 scoring rating across the three grade levels and rubrics are being developed for every standard area. Mrs. Aylor shared that the new model will help to create consistency, lessen subjectivity and provide a focus on the States power standards for teachers, students and families.

Mr. Talbot, PK-12 Assistant Principal

- Mr. Talbot shared that he has been getting to know the staff.
- Mr. Talbot shared that he and Mrs. Aylor have been meeting with the Fall sports teams.

Mrs. Hardy, Director of Technology

- Mrs. Hardy gave an update on all the summer work that the Technology Department has been doing.
- Mrs. Hardy talked about the final tech training. Mrs. Hardy stated that 35 teachers are attending the last day of Summer Tech Trainings. Mrs. Hardy shared that the K-3 teachers worked with Robotics, Tumblebooks, Epic! and other CA BOCES resources. The middle and high school teachers were trained on the new gradebook and Impero. Mrs. Hardy said that the feedback on Impero was very positive. Mrs. Hardy stated that the teachers were excited to see how they could manage all the laptops in their classrooms. Mrs. Hardy shared that they learned they could restrict users, restrict websites, lock screens, send files to students, collect files, and give quizzes.
- Mrs. Hardy shared that five Fillmore teachers attended the CA BOCES Summer Tech Camp. The teachers were: Mrs. Anderson, Miss Lyman, Ms. Newman, Mrs. Reed, and Mrs. Seitz-Pierce. Mrs. Hardy stated that Mrs. Anderson was asked to do two presentations: Beyond Being Nice Online: Elements of Digital Citizenship Beyond Etiquette and K-8 Robotics: Where to begin for those who know nothing about robotics. Mrs. Hardy shared that Fillmore ran away with 4 prizes for having the most Tweets during the Tech Camp.

Mrs. West, CSE Chair

- Mrs. West also talked about the book delivery and that parent/family connections are under way. Mrs. West shared that she and Mrs. Harrington made several stops and connected with 5 students and their families so far.
- Mrs. West shared that five new teachers participated in New Teacher Orientation. Mrs. West stated that in addition to background on district procedures, receiving technology, keys, etc., our new teachers had a chance to not only see our buildings, but a district tour took them to the far reaches of Wiscoy, Centerville, Higgins, Hume, and Houghton (this year we saw mostly the west side of the district...104 miles is just too much for one day!).
- Mrs. West talked about the professional development that our teachers have been involved with all summer. Mrs. West said that so far, our teachers have put in more than 1200 hours of professional development and curriculum planning.
- Mrs. West shared the last three years of Regents trend data.

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge said that the turf has been fixed.
- Mr. Dodge shared that the sidewalks have been replaced and that a boiler will be hooked up to the sidewalk in front of the main doors to help melt off the snow and ice.
- Mr. Dodge stated that the new busses should be delivered next week.
- Mr. Dodge shared that he had 5 students show up for trap practice recently.
- Mr. Dodge talked about the new zone cleaning of custodians and cleaners, this is a change from TEAM cleaning.
- Mr. Dodge shared that later on the agenda there is a motion to hire two teacher aides and a greeter.
- Mr. Dodge stated he received good news regarding the crack in the auditorium. It is not structural and will be fixed during the upcoming building project.
- Mr. Dodge shared that two of the ash trees out front needed to be taken down because they were dying from ash beetles.
- Mr. Dodge talked about the administrative retreat that they went to in Ellicottville. Mr. Dodge shared the various topics that were discussed which focused around meeting the needs of the "whole child".
- Mr. Dodge talked briefly about the process of putting the cameras on bus arms.
- Mr. Dodge met with the insurance company and was able to save the district approximately \$16,000.
- Mr. Dodge shared that Matt Beardsley was able to mulch the beds in front of the school for a lot less money than had been quoted by a landscaping company.
- Mr. Dodge stated that Mrs. Beardsley interviewed four candidates to fill three positions in the cafeteria. Mr. Dodge also shared that the one candidate will be put on as a substitute for the cafeteria. Those people are on the agenda to be approved later in the meeting.
- Mr. Dodge shared that the teachers will be in on Monday thru Wednesday to prepare for the new school year.

3.3 Work Session

- Mr. Dodge talked about the new Immunization Policy #7511.
- Mr. Dodge asked the Board if they were interested in using the SuperEval program for a self-assessment tool.

- Mr. Dodge shared that resolution 9.2 has a \$10 increase for certified substitutes, noncertified substitutes, and long-term substitutes (11 or more consecutive days). Mr. Dodge stated that our rates were lower or the same compared to the region and the increases will also help us stay ahead and compliant with minimum wage increases.
- Mrs. Aylor talked about the updates to the High School Handbook. Mrs. Aylor said the changes are in red and resolution for approval is in the consent vote block.
- Mrs. Aylor shared the updates to the Code of Conduct which included new wording for the greeter position. Mrs. Aylor stated that there is a resolution to approve the updates in the consent vote block.

3.4 Board Dialog

- There was a brief discussion regarding Professional Development

4. BUSINESS/FINANCE:

4.1 Business Administrator's Report

- Mr. Butler discussed the pre-audit Treasurer's Report.
- Mr. Butler went over the financial summary report.
- Mr. Butler discussed the Tax Warrant.

4.2 Motion F. Roeske, second P. Cronk to accept the Treasurer's Reports.

4 - Aye 0 - Nay 1 - Absent (Hatch) Motion Carried

5. EXECUTIVE SESSION:

5.1 Motion by F. Roeske, seconded by P. Cronk for the board to enter into Executive Session at 8:32 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

4 - Aye 0 - Nay 1 - Absent (Hatch) Motion Carried

5.2 Motion by M. Hopkins, seconded by P. Cronk for the board to move out of Executive Session at 8:58 pm and regular meeting resumed.

4 - Aye 0 - Nay 1 - Absent (Hatch) Motion Carried

6. OTHER ITEMS: The next regular meeting will be held on September 19, 2019 at 6:30 pm.

7. CONSENT VOTE:

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of July 15, 2019 and July 31, 2019 meeting.

- 7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from June 25 to August 21, 2019, the BOE hereby approves said recommendations.
- 7.1.3 The Superintendent recommends the Board of Education approve the 2019-20 High School Handbook.
- 7.1.4 The Board of Education moves to add addendum(s) 7.1.5, 7.1.6 and 11.11 to this meeting agenda.
- 7.1.5 The Superintendent recommends the Board approve the update to the Immunization of Students Policy 7511.
- 7.1.6 The Superintendent recommends the Board of Education approve the updated 2019-20 Code of Conduct.

Motion by F. Roeske Seconded M. Hopkins

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8. OLD BUSINESS - NONE

9. NEW BUSINESS

- 9.1 The following resolution was offered by P. Cronk, who moved its adoption, seconded by M. Hopkins, to wit:

Be it resolved that the Board of Education approve the 2019-2020 school tax warrant in the amount of \$2,554,378.00 effective September 1, 2019, and the tax collector is ordered to collect taxes through October 31, 2019. On November 1, 2019 all uncollected taxes will be returned to the County Treasurer.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 9.2 Motion by M. Hopkins, second by F. Roeske, to approve the substitute pay rates for 2019-2020.

Substitute Teacher	Current	New
Certified	\$90.00	\$100.00
Noncertified	\$75.00	\$85.00
More than 11 consecutive days for the same teacher	\$100.00	\$110.00
Substitute Bus Drivers	\$27.50	

All Other Substitutes	\$11.10
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4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.3 Motion by F. Roeske, second by P. Cronk, to approve a contract between Fillmore Central School and Candy Hodnett to provide physical therapy services for our students from 09/01/2019 – 06/26/2020 at a rate of \$60 per individual, 30-minute session.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.4 Motion by P. Cronk, second by M. Hopkins, to approve a contract between Fillmore Central School and Brandi Duvall to provide occupational therapy services for our students from 09/01/2019 – 06/26/2020 at a rate of \$50 per individual, 30-minute session.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.5 Motion by F. Roeske, second by M. Hopkins, to approve the following overnight trip for FFA:

- NY State FFA Dairy Evaluation in Syracuse, NY at the State Fair on August 30, 2019. They will be competing in the state FFA dairy evaluation competition at the NYS Fair in Syracuse on Friday, August 30 in hopes of securing a ticket to nationals. With an 8am start they would like to go up the night before and stay in the 4-H youth dorms on the fairgrounds.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

10. EXECUTIVE SESSION - NONE

11. PERSONNEL

11.1 Upon the recommendation of the Superintendent and on motion of P. Cronk and seconded by F. Roeske, Chelsea Aylor, who holds New York State certifications as a School Building Leader and School District Leader and who received APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the 2018-2019 is hereby appointed to a tenured position in the Administrative tenure area to be effective on August 31, 2019.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.2 Motion M. Hopkins, second P. Cronk to approve the following Substitute Teacher Appointments for 2019-2020 (Renewals):

NAME
Marvin Achilles
Sara Banks
Lydia Bodnar

Michelle Bower
Bill Breuer
Charlene Buckley
Elsa Cole
Melissa Cole
Chris Collins
Robin Cool
Deanna Duvall
Marilyn Hinz
Mason Kelley
Sara Lewis
Derek Mancuso
Dee Marshall
Than Mehlenbacher
Eileen Melvin
Lilly Milliman
Kelsey Pierce
Mike Raybuck
Wendy Reinbold
Joellyn Reitnour
Kaitlyn Simons
Laura Sisson
Christie Spear
Beth Tucker
Jen Voss
Tammy Voss
Deb Wagner
Tyler West
Jim Wolfer
Sydney Young

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.3 Motion P. Cronk, second F. Roeske to approve the following Substitute Non-Instructional Appointments for 2019-2020 (Renewals):

NAME
Emily Beardsley
Lydia Bodnar
Ashley Brundage
Charlene Buckley
Elsa Cole
Melissa Cole
Chris Collins
Robin Cool
Laura Duvall
Natasha Freeman

Delores Hallopeter
Kim Hatch
Renee Hatfield
Becky James
Sara Lewis
Derek Mancuso
Dee Marshall
Carole McGlynn
Eileen Melvin
Wendy Reinbold
Christie Spear
Jen Voss
Tammy Voss
Tyler West
Sydney Young

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.4 Motion F. Roeske, second M. Hopkins to approve the following Substitute Bus Driver Appointments for 2019-2020 (Renewals):

NAME
John Bendzus
Monica Murphy
Paul Shea
Amy Stout
Brenda Voss
Linda Worthington

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.5 Motion F. Roeske, second P. Cronk to approve the following Substitute Non-Instructional Appointment for 2019-2020 school year:

NAME	POSITION	EFFECTIVE DATE
Alecia Clester	School Nurse/Aide/Monitor/Food Service	8-21-19
Amanda Washburn	Food Service	8-21-19

(Individuals listed are fingerprinted and have full clearance for employment)

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.6 Motion M. Hopkins, second F. Roeske to approve the following Substitute Bus Driver Appointment for 2019-2020 school year:

NAME
Andy Peet

(Contingent on passing his fingerprint clearance)

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.7 Motion M. Hopkins, second P. Cronk to approve the following Coaching Resignations:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Brandon Carter	Varsity Boys Basketball	8-7-19	8-7-19
Randy Crouch	JV Boys Basketball	8-20-19	8-20-19

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.8 Motion P. Cronk, second M. Hopkins to approve the following Coach Appointment for 2019-2020:

BASKETBALL	BOYS	VARSITY	Randy Crouch
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4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.9 Motion F. Roeske, second M. Hopkins to approve the following Coach/Volunteer Appointments for 2019-2020:

SOCCER - Modified	BOYS	VOLUNTEER	Jeremiah Strickland
VOLLEYBALL - JV	GIRLS	VOLUNTEER	Nancy Cole

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.10 Motion M. Hopkins, second P. Cronk to approve the following Non-Instructional Appointments for 2019-2020 school year:

NAME	POSITION	EFFECTIVE DATE
Jenny Crosby	Greeter	8-21-19
Jessica Dietz*	Food Service Helper	8-21-19
Correne Goodenow	Food Service Helper	8-21-19
Stacy Hatch*	Food Service Helper	8-21-19
Joellyn Reitnour	Teacher Aide	8-21-19
Lisa Schmidt	Teacher Aide	8-21-19

(*Contingent on passing their fingerprint clearance. All others have received clearance)

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

11.11 Motion M. Hopkins, second P. Cronk to approve the following Non-Teaching Resignation:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Cassie Garman	Bus Monitor	8-21-19	8-19-19

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

12. ADJOURNMENT

Motion F. Roeske, second S. Hatch for the board to adjourn the meeting at 9:10 PM.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

13. IMPORTANT DATES/INFORMATION

- Teacher In-Service Days – August 26th- 28th
- First Day of School – September 3rd
- Picture Day – September 20th